

CONSTITUTION FOR SMALL VOLUNTARY GROUPS

KAOS-Sound Internet Radio

1. The name of the organisation is Kent And Overseas Radio (KAOS Sound)
2. The purposes/aims for which the organisation is set up are:
 - To play music to listeners online - both live and recorded.
 - To produce general programming – essentially of music or items of local bias.
 - To provide an outlet to Artists and Performers to broadcast their work
 - To provide a broadcast medium for other CVS groups and their audioworks/projects
3. The activities by which the organisation will carry out its purposes and aims is
 - To seek involvement/collaboration with others.
 - To utilise technology and the internet to broadcast radio programmes
4. Membership of the organisation shall be open to any person who is interested in carrying out the purposes and aims of the organisation. New members will not hold full membership until ratified by the executive committee. Every member shall have one vote and motions shall be deemed recommendations to the Executive Committee.

The executive shall consider and implement the motion. Final decisions will be made in open debate in the presence of any/all interested Members. The decision will be made via a simple majority.
5. At the Annual General Meeting of the organisation the members shall elect a Chair, Secretary and Treasurer and members of the Committee.
 - Any number of the Executive Committee may be appointed as co-opted members. Co-opted members have the right to vote.
 - All members of the Executive Committee shall retire from office together at the end of the AGM next after the date on which they came into office though they may be re-elected or reappointed.
 - If a member of the Executive Committee resigns the Executive Committee may appoint someone in their place up to the time of the next Annual General Meeting.
 - The group will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.
6. No member of the Executive Committee shall benefit from the work of the organisation other than as any ordinary member of the organisation might benefit, allowance being made however for out of pocket expenses.
7. The Executive Committee will decide how many meetings it will hold a year, with two meetings a year as a minimum.
 - The number of committee members present to constitute a valid meeting shall be one third of the number of members of the Executive Committee for the time being.
 - Decisions shall be taken by a majority of votes of the members of the Executive Committee present and voting. If the votes are equal the Chair shall have a casting vote.

- The Executive Committee shall keep Minutes of its meetings.
8. The funds of the organisation shall be paid in to an account operated by the Executive Committee in the name of the organisation. There shall be two signatures on any of the organisation's cheques. The funds of the organisation may only be used to achieve the purposes/aims of the organisation.
 9. The organisation shall keep accounts of its financial transactions. At its Annual General Meeting a Statement of Account shall be presented by the Treasurer. The accounts shall be examined by a competent person outside the organisation.
 10. At the Annual General Meeting the Chair will present a report outlining the activities of the organisation in the previous year and how the funding of the organisation received has been used to carry out its purposes and aims.
 11. There shall be an Annual General Meeting of the organisation of which 21 days notice shall be given to all the members of the organisation. Nominations for election to the Executive Committee must be in the hands of the Secretary before the Annual General Meeting begins. Should nominations be greater than the number of places available election shall be by ballot [a secret vote].
 12. A special General Meeting of the organisation may be called when a significant number of people as judged by the Executive Committee believe there should be a meeting.
 13. Minutes of the Annual General Meeting shall be kept.
 14. The Annual General Meeting shall be considered valid when one tenth of the number of the members of the organisation for the time being, or 10 members of the organisation, whichever is greater, are present at any meeting.
 15. The Constitution of the organisation may be altered when two thirds of the members present and voting at a general meeting pass a resolution. The resolution will be sent out with the invitation to attend the meeting. 21 days notice shall be given of such a meeting.
 16. If the Executive Committee decides that the organisation should be dissolved it should call a meeting of all the members, giving 21 days notice. If the proposal to dissolve is confirmed by a two thirds majority of those present and voting the Executive Committee shall offer/pass back any item donated by an existing member. Any assets held thereafter will be donated by the organisation to a local like-minded body.

This constitution was approved and adopted by members of KAOS-Sound on the day of 1st February 2011.

Signed:

Chair

Secretary